



July 3, 2020

Dear TCPS community,

I hope this email finds you and your family safe and healthy. We started preparing for the fall during the remote learning period and have continued to do so since the end of the school year. At this point in time, TCPS is planning to reopen and resume on-campus classes on **Tuesday, September 8, 2020**.

With the guidance of our Covid-19 Advisory Committee, we have been able to make some decisions for the fall and are continuing to research and discuss best practices for the TCPS school community. Because of the fluid and ever evolving nature of the situation, including guidance provided from health officials over the summer, we will continue to evaluate and alter our plans accordingly.

On-Campus Learning with a Remote Learning Option

While we are preparing for the opportunity for all of our students to be back on-campus in the fall, we will also provide a flexible remote learning option for students. We recognize that each family may have different factors in deciding whether or not they choose to send their child to campus and that decision-making may change back and forth throughout the year or there may be families that choose to keep their child at home at the start of the year and for an undetermined amount of time, if not the whole academic year. The remote learning curriculum will mirror the units and lessons that are being taught on-campus; in the remote setting, some modifications will be made to help meet the same objectives and goals of the on-campus curriculum through a mix of synchronous and asynchronous work.

Facilities - Our Plan

- The capacity of our classrooms will be determined by the number of students that can be seated in each room while maintaining recommended physical distance.
 - Individual desks will be purchased and utilized this year, to provide more effective physical distancing between students, for any classrooms that do not already have that furniture available and in place.
- Additional hand sanitation stations will be installed throughout the campus.
- We will not have any lunch catering services planned for the start of the year. Students will need to bring their own lunches to school.
- Afterschool enrichment classes are not expected to run to start the year.

Facilities - What We Are Researching

- Daycare times will be altered. For example, **morning daycare may start later than 7:30am** and **afternoon daycare may end earlier, possibly between 4:00-5:00pm**. A shortened daycare schedule will allow students to be outside without having to move indoors in mixed grade level groups.
 - **Families who need lengthier daycare coverage should start preparing for alternative options for daycare.**
- The logistics of daycare during a rainy afternoon are also being discussed.
- Continue to evaluate procedures for lunch, recess, pickup/drop off to promote physical spacing and minimize mixing and exposures as much as practicable.
- Evaluate structure of the school day and flow of foot traffic to determine needs to stagger passing periods or one-way traffic in the hallways and up the stairs and ramp.
- Cleaning procedures and protocols.



Health & Safety - Our Plan

- TCPS will generally follow state and county guidelines for school opening and closure.
- Any decision to close or keep the campus open will be clearly communicated and decisions will be based on our community-specific situation.
- As a community, families will need to provide daily temperature checks and symptom screening of each student prior to entering school each day (procedures will be communicated at a later date).
- Frequent handwashing and/or hand sanitizing will be instituted.
- Anyone who is not a student or staff member may have very limited access to campus and those allowed on campus will be screened before entering.

Health & Safety - What We Are Researching

- Mask and/or face shield policies for school setting scenarios (e.g., in the classroom, moving around the school, lunch, recess, extracurricular activities).
- Define and communicate protocol for managing positive cases or outbreaks within the school (e.g., suspected case isolation, communication, testing, contact tracing, classroom or school closure).
- Define and communicate daily symptom screening and reporting processes.
- Define criteria that would preclude a student from attending school on-campus and what would be needed in order to allow that student to return to on-campus learning.

Curriculum, Faculty, and Student Academic Support - Our Plan

- Teachers will continue to prepare and/or receive training for the following areas that impact remote learning:
 - Structuring of remote learning class time to increase effectiveness and student success.
 - Google Classroom and other online applications.
 - Support for the mental/social development and health of our students.
 - Effective and accurate student assessments.

Curriculum, Faculty, and Student Academic Support - What We Are Researching

- Effective and efficient use of live video conference teaching for any students who are remote learning, while also considering a healthy balance of the amount of screen time for students.

Parent Communication and Questions

We will send regular communication updates as more information becomes available. However, at any point in time, if you have questions or concerns, please reach out to: Donny Kim dkim@tcps.org and Mariel Cairns mcairns@tcps.org. We will plan for an opportunity for the community to be able to ask further questions before the start of the school year.

Sincerely,

Donny Kim
Head of School
The Child's Primary School