



# The Child's Primary SCHOOL

A learning community since 1983

## STOCK TRANSFER FORM

### INSTRUCTIONS:

Please complete this form and email to TCPS' Business Administrator at [administrator@tcps.org](mailto:administrator@tcps.org) prior to every stock transfer, in order for us to accurately identify, allocate and acknowledge your gift.

DONOR NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

EMAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME AS YOU WISH TO BE ACKNOWLEDGED: \_\_\_\_\_

1. Donor or donor representative, please provide the following information:

- a. Effective date of Stock transfer: \_\_\_\_\_
- b. Name of stock(s): \_\_\_\_\_
- c. Number of shares: \_\_\_\_\_
- d. Estimated value: \_\_\_\_\_

2. Donor or donor representative, please contact Molli Alvey at Merrill Lynch.

### INFORMATION FOR STOCK TRANSFER:

DTC No: 8862

TCPS account no: 231-04396

TCPS Tax ID: 33-0018215

Contact: Molli Alvey at 858-587-4510 (between 6a and 1:30pm) or [molli.alvey@ml.com](mailto:molli.alvey@ml.com)

MERRILL LYNCH, Pierce, Fenner & Smith, Inc.

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**Thank you for your donation to TCPS.**