



**The Child's Primary**  
**SCHOOL**  
A learning community since 1983

## **Tuition Recovery Reserve**

The contractual obligation to pay tuition and fees for the entire year is unconditional. For the benefit of the parents and guardians of enrolled students the school maintains a Tuition Recovery Reserve. This program makes it possible to recover a percentage of the tuition should your child leave due to absence, dismissal or withdrawal anytime after the student has attended 10 days of instruction. Participation in the plan is required on all installment payment contracts. The Tuition Recovery Reserve does not provide any benefits with respect to the period before a student withdraws from TCPS. The plan only reduces a family's tuition liability for the period following withdrawal.

The Tuition Recovery Reserve does not provide for any other fees, books, material, or special program fees. If the school is unable to operate and/or must close for any reason, the Tuition Recovery Reserve will provide benefits only after all other liabilities of the school have been satisfied.

**Cost: \$250**

### **Recovery Coverage:**

#### **100% "unused tuition" when leaving the school for medical reasons.**

Upon withdrawal due to medical disability the Tuition Recovery Reserve will pay 100% of the parent's(s') or guardian's(s') liability for unused tuition calculated on a per diem basis. Medical disability is a physical or psychological condition which prevents a student from participating in a daily 6-hour elementary or middle school curriculum and is not likely to substantially improve before the end of the school year. Medical disability does not include any condition which existed and was being treated before execution of this Enrollment Agreement. The medical disability, the date of its onset, and its likely duration through the end of the school must be confirmed in writing by a licensed medical or psychological professional who is not related to the student. After payment from the reserve, the parents or guardians of a medically disabled child will be liable for the sum of 100% of the per diem cost of school days which have passed at the time of withdrawal or dismissal; plus any additional costs incurred by the student during the school year.

#### **65% "unused tuition" when dismissed by school or when leaving by parental choice.**

Upon either voluntary withdrawal of a student or dismissal of a student by the school, the Tuition Recovery Reserve will pay 65% of the parent's(s') or guardian's(s') liability for unused tuition calculated on a per diem basis. After payment from the reserve, parents are liable for the sum of 100% of the per diem cost of school days which have passed at the time of withdrawal or dismissal; 35% of the per diem cost of school days remaining in the school year; plus any additional costs incurred by the student during the school year.

**The Tuition Recovery Reserve plan does not go into effect until the student has attended 10 days of the school year. Therefore, if withdrawal occurs before 10 days of instruction, parent(s) or guardian(s) will be fully responsible to TCPS for the year's tuition.**

"Unused tuition" is based on the number of days a child is enrolled in the school. The daily rate (i.e. the year's tuition divided by the number of school days in the year) is multiplied by the number of days the child was enrolled. That amount is subtracted from the full tuition, and the remaining amount is considered "unused tuition." All other fees and monies paid to the school (e.g. books & materials fee, lunches, t-shirts) are non-refundable.