

POSITION

Assistant Teacher – Language Arts / Research Teacher / Librarian

OVERVIEW OF SCHOOL

Founded in 1983, The Child's Primary School (TCPS) is a non-profit K-8 private school located in San Diego, CA. TCPS instills passion for life-long learning through an inclusive and interactive teaching model. The school's innovative environment, with no more than 14-16 students per class, empowers students to become leaders, thinkers, and creative problem solvers. Along with a strong academic program, TCPS helps students develop the individual and interpersonal skills that will allow to thrive in the emerging global community.

JOB OVERVIEW

This teaching position will be responsible for blending the responsibilities of being our Assistant Teacher – Language Arts for grades 6-8, our Research Teacher for grades 7-8 and our School Librarian for grades K-8. As an important member of our teaching staff, you will lead students towards the fulfillment of their potential by translating TCPS curriculum goals and objectives along with the TCPS philosophy into learning opportunities that will contribute to the skills necessary for success in future endeavors.

Specific job functions include but are not limited to:

INSTRUCTIONAL:

- Assist in planning and implementing a Middle School Language Arts program of study that meets the individual needs, interests, and abilities of students within the framework provided by the TCPS curriculum. Plan and implement a research program for Grades 7-8 and fulfill the role of School Librarian for all Grades K-8.
- Use effective teaching techniques and materials to implement established curriculum goals and objectives along with meeting individual students' learning styles.
- Develop new and engaging curriculum to add onto the existing curriculum.
- Monitor and assess student progress in order to provide feedback to students and their parents utilizing the TCPS process for parent communication.
- Assist in assessing students' achievement in accordance with TCPS policies and guidelines.
- Communicate to students in a well-organized, age appropriate manner using clear and precise language.
- Participate in meetings and/or conferences related to students.

CLASSROOM ENVIRONMENT AND STUDENT RELATIONS

- Create an environment that is conducive to learning and appropriate to the maturity and interests of students.
- Implement reasonable classroom rules of behavior and procedure in a fair and non-judgmental manner, which is aligned with TCPS philosophy.
- Create an effective environment for learning that is stimulating, organized and effective.
- Create exciting educational experiences that provide each student the opportunity to develop his/her potential.

PROFESSIONAL

- Follow adopted TCPS philosophy, policies, and administrative procedures.
- Communicate progress with students and parents in a timely, professional and ethical manner.
- Assume responsibility for the supervision of students on school property during school hours and school sponsored events.
- Maintain professional competence.
- Maintain accurate, complete and legible records as required by law and TCPS policies.
- Take necessary and reasonable precautions to protect students, equipment, materials and facilities.
- Function as a collaborative team member.
- Attend weekly staff meetings and school events.

PERFORM OTHER DUTIES AS ASSIGNED or AS NEEDED**IDEAL CANDIDATE QUALIFICATIONS**

- Experience in teaching Language Arts
- Middle School teaching experience
- Background or focus on reading development
- Teaching credential preferred

SALARY

Starting at \$38,000

APPLICATION PROCESS

Please send your cover letter and resume to Donny Kim, Assistant Head of School - dkim@tcps.org