

#### **POSITION** - Elementary School Teacher

## **OVERVIEW OF SCHOOL**

Founded in 1983, The Child's Primary School (TCPS) is a non-profit K-8 private school located in San Diego, CA. TCPS instills passion for life-long learning through an inclusive and interactive teaching model. The school's innovative environment, with no more than 12-16 students per class, empowers students and staff to become leaders, thinkers, and creative problem solvers. Along with a strong academic program, TCPS helps students develop the individual and interpersonal skills that will allow to thrive in the emerging global community. We are a small school that has 100 students across the entire K-8 grade levels and pride ourselves on curating a tightknit and supportive school community that creates a positive and rewarding environment for our staff members to thrive within.

#### JOB OVERVIEW

We are looking for a talented teacher who is passionate about working with students. TCPS is accepting applications for experienced Elementary School teachers who are interested in supporting our mission and philosophy as seen at www.tcps.org. As an important member of our teaching staff, you will lead and guide your students towards a successful school experience that encompasses social/emotional growth, academic growth, and will help to build the skills necessary for success in any future endeavor.

#### Specific job functions include but are not limited to:

### INSTRUCTIONAL:

- Plan and implement an elementary school program of study that meets the individual needs, interests, and abilities of students within the framework provided by the TCPS curriculum.
- Use effective teaching techniques and materials to implement established curriculum goals and objectives along with meeting individual students' learning styles.
- Develop new and engaging curriculum to add onto the existing curriculum.
- Monitor and assess student progress to provide feedback to students and their parents utilizing the TCPS process for parent communication.
- Assess students' achievement in accordance with TCPS policies and guidelines.
- Communicate to students in a well-organized, age-appropriate manner using clear and precise language.
- Participate in meetings and/or conferences related to students.

#### CLASSROOM ENVIRONMENT AND STUDENT RELATIONS

- Create an environment that is conducive to learning and appropriate to the maturity and interests of students.
- Implement reasonable classroom rules of behavior and procedure in a fair and non-judgmental manner, which are aligned with TCPS philosophy.
- Create an effective environment for learning that is stimulating, organized and effective.
- Create exciting educational experiences that provide each student the opportunity to develop his/her potential.
- Must be able to build positive and effective relationships with students this is a key component of our teaching staff.

#### PROFESSIONAL

- Follow adopted TCPS philosophy, policies, and administrative procedures.
- Communicate progress with students and parents in a timely, professional and ethical manner.
- Assume responsibility for the supervision of students on school property during school hours and school sponsored events.
- Maintain professional competence.
- Maintain accurate, complete and legible records as required by law and TCPS policies.
- Take necessary and reasonable precautions to protect students, equipment, materials and facilities.
- Function as a collaborative team member.
- Attend weekly staff meetings and evening and weekend school events.

#### PERFORM OTHER DUTIES AS ASSIGNED or AS NEEDED

• We are a small school, with a close-knit staff and all help to support one another in our mission.

## IDEAL CANDIDATE QUALIFICATIONS

• Must have a Teaching Credential.



- Must have experience with Elementary grade levels.
- It would be ideal to have Bridges Math curriculum experience but not required

# **APPLICATION PROCESS**

Interested applicants, please email a cover letter, detailed resume and list of 3 professional references to Donny Kim, Head of School (dkim@tcps.org).